



FORMING DISCIPLES FOR **LIFE & JUSTICE**

OCTOBER 30, 2021

VIRTUAL CONFERENCE

Exhibit Terms and Conditions for the 2021 *Virtual* Cornerstone Catholic Conference*

WSSC, in collaboration with KF Events, offers the following set of Terms & Conditions so that all exhibitors have the same information about what is expected of them during the *virtual* conference. Please let us know if you have any questions or concerns.

1. **VIRTUAL ENGAGEMENT** – Exhibitors will conduct themselves in a professional manner in the virtual platform. Any complaints received by WSSC staff or KF Events from conference attendees will be addressed and may result in a revocation of invitation to exhibit at future conferences.

2. **MANAGEMENT** - KF Events, on behalf of WSSC, shall determine the hours the exhibits will be open to the attendees each day in the virtual format.

3. **STAFFING OF VIRTUAL BOOTH** – Standard virtual exhibit booths and sponsors at the Bronze level are allowed two exhibit staff as part of their booth fee. Sponsors at the Silver level and beyond are allowed up to four booth staff. An exhibitor/sponsor may not sublet or divide their virtual space in regard to booth representatives without permission of the conference director.

4. **CANCELLATIONS & PAYMENT** - If an exhibitor finds it necessary to cancel its participation, refunds (minus a cancellation fee of \$100) will be made upon receipt of a written notice (sent to cornerstone.exhibits@kfevents.com) through August 30, 2021. All virtual booths purchased after August 30, 2021 will be final and no refunds will be issued. Furthermore, Exhibitors who wish to pay by check are asked to mail in payment within 30 days of registration. Exhibitors and sponsors that register after August 30, 2021 are kindly asked to pay by credit card. If this is not possible, please email cornerstone.exhibits@kfevents.com for accommodations.

5. **VIRTUAL BOOTH** – Exhibitors and sponsors will upload their logo, company/ministry description, and any marketing materials at least 14 days prior to the Cornerstone Virtual Conference. WSSC via KF Events will provide the virtual booth build, along with the opportunity to sign up for an exhibitor/sponsor training time.

6. TECH RECOMMENDATIONS – It is strongly recommended that exhibitors and sponsors access their virtual booth using Google Chrome as the browser and remove any network settings that may forbid the viewing of videos in Vimeo. Please plan accordingly.

7. LIABILITY – WSCC, in its discretion, shall have the right to postpone or cancel the conference and virtual exhibit hall, and shall be liable in no way to the exhibitor/sponsor for losses resulting from such delay or cancellation. WSCC will not be liable for the fulfillment of this contract as to the delivery of the virtual exhibit hall if non-delivery is due to any of the following causes: virtual event cancellation due to acts of God, public enemy, war or insurrections, strikes, the authority of the law, postponement or cancellation of the exposition, or for any cause beyond its control. Under such circumstances, WSCC agrees to refund payments received.

8. AGREEMENT – The Exhibitor Terms & Conditions are part of the registration and contract for virtual exhibit space between the WSCC and the exhibiting company/ministry. By submitting a registration, exhibitors agree to abide by these Terms & Conditions. Matters not covered in the Terms & Conditions are subject to the discretion of the conference director.

Thank you for being an important part of the 2021 Cornerstone Catholic Conference!

*Approval to these Terms will be made during the registration process.